

# User Roles and Permissions

## Training videos - User account management

Permitted Action		Role				
		System Admin	PHN Admin	Intake Admin	Intake Clinician	Site Admin
<b>User Account Management</b>	Create and update user accounts within PHN	✓	✓	✗	✗	✗
	Assign user accounts to multiple PHNs	✓	✗	✗	✗	✗
	Assign Roles to user accounts	✓	✓	✗	✗	✗
<b>Organisation records</b>	Manage records eg; add/remove organisations and service providers for referrals	✓	✓	✗	✗	✗
<b>Reports</b>	View system reports	✓	✓	✗	✗	✗

	documents eg; manuals	✓	✗	✗	✗	✗	✗
<b>Notes</b>	Manage and create IAR comment/Note templates	✓	✓	✓	✗	✗	✗
<b>Referrals</b>	Assign referral to another PHN	✓	✓	✓	✗	✗	✗
	Assign referral to another organisation within PHN	✓	✓	✓	✓	✗	✗
	Change <b>Referral Sent</b> after it has been set	✓	✗	✓	✗	✗	✗
	Change <b>Referral Accepted</b> after it has been set	✗	✗	✗	✗	✓	✗
<b>Clients</b>	View clients for any organisation within assigned PHN	✓	✓	✓	✓	✗	✗
	View personal and sensitive information of clients	✗	✗	✗	✓	✗	✓
	View clients in Hub	✗	✗	✗	✗	✓	✓

Other: **Add new referral** - this role allows users to create a new referral if a client reengages with the service.

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