

PMHCIS training videos

[PMHCIS training videos links](#)

Please use the following links to view the PMHCIS training videos stored on Vimeo.

1. [Introduction](#) This video is an introduction to the video training series.
2. [Requesting access](#) This video outlines how to request access to the PMHCIS, what to do when you first log in, the staging instance of the PMHCIS and first point of contact for support.
3. [Logging in](#) This video outlines the landing page of the PMHCIS and the incomplete contacts, incomplete referrals and to be actioned lists that are used to manage clients.
4. [Documents and links](#) This video outlines the key training and guidance resources and how to access them in the PMHCIS.
5. [Feedback and support](#) The video outlines how to provide feedback or request support for the PMHCIS.
6. [Overview of the intake process](#) This video outlines the intake process from contact, client, assessment to referral out.
7. [Contacts](#) This video outlines contact records, the mandatory fields required, checking for existing contacts, and adding documents and notes.
8. [Clients](#) This video outlines client records, the mandatory fields required and communication consent.
9. [Referral](#) This video outlines referral records, the mandatory fields required, the IAR-DST, risk assessment, notes, consent, tags, multiple referrals and sending referral outcomes.
10. [Referral to MMHCs using the PMHCIS](#) This video outlines the process for sharing referrals to MMHCs using the PMHCIS
11. [Referral to other providers](#) This video outlines the process for sharing referrals to other treatment service providers who do not have access to the PMHCIS.
12. [Accepting referrals as an MMHC](#) This video outlines the process for MMHCs using the PMHCIS to action and accept referrals they receive from the MMH phone service.
13. [API out](#) This video outlines the API out of the PMHCIS that supports integration with various treatment client management systems.

14. [Follow up](#) This video outlines the 7 day follow up function and process within the PMHCIS.
15. [Reengaging](#) This video outlines the suggested actions to support contacts and clients reengaging with the MMH service, including the options to abandon and merge records.
16. [Landing page](#) This video outlines the landing page, including the search functionality, landing page lists, follow up dates and notes and reports.
17. [Other \(organisation and template management\)](#) This video outlines managing organisations and IAR-DST and note templates.
18. [User account management](#) This video outlines how PHN admins can manage and create new user accounts.
19. [PMHC-MDS upload](#) This video outlines how PHN admins can download PMHC-MDS conformant intake data from the PMHCIS to upload to Logicy.
20. [PowerBI reports](#) This video outlines how to access the PowerBI reports that NWMPHN produces using the data collected in the PMHCIS.
21. [Closing](#) This video finalises the PMHCIS training video series.

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