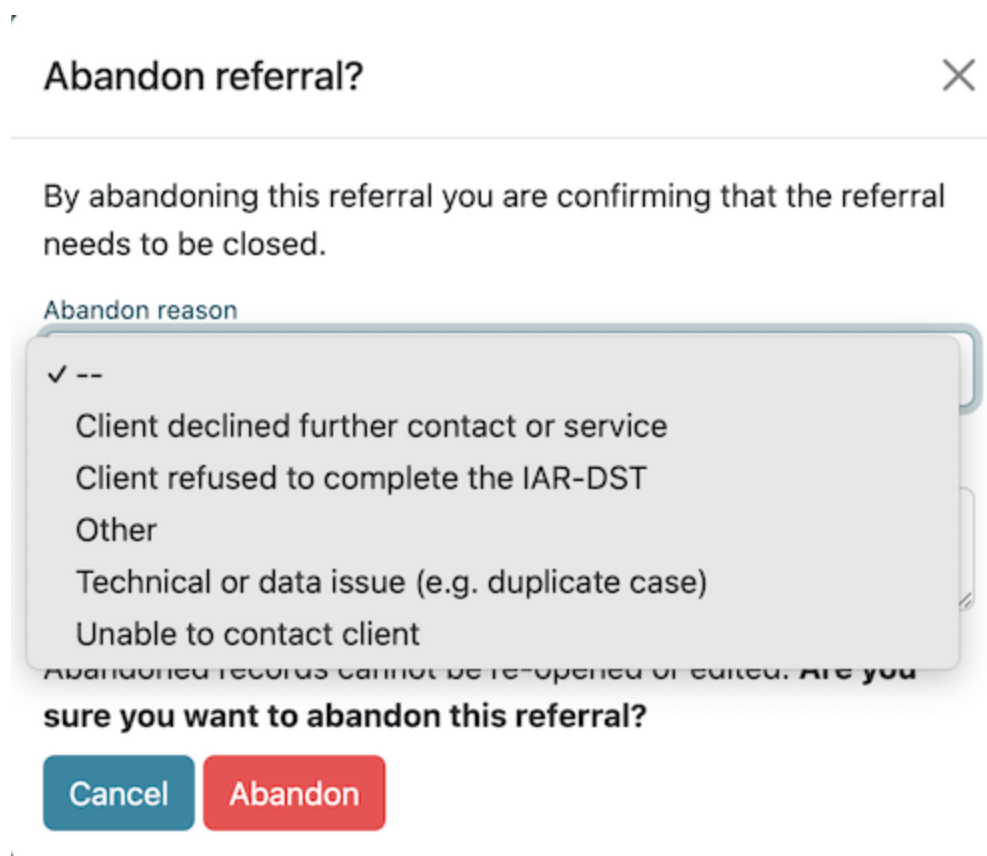


Abandoning referrals

To abandon, open the referral and click on **Actions** from the top right-hand side menu, then **Abandon**.

You can abandon a referral only if it has not been Sent.

You must provide a reason for the referral being abandoned. Notes are optional but recommended, as it will help clarify the specific reason why it was abandoned.



Abandon referral? ✕

By abandoning this referral you are confirming that the referral needs to be closed.

Abandon reason

- ✓ --
- Client declined further contact or service
- Client refused to complete the IAR-DST
- Other
- Technical or data issue (e.g. duplicate case)
- Unable to contact client

Abandoned records cannot be re-opened or edited. Are you sure you want to abandon this referral?

Cancel **Abandon**

Abandoned

Once a Referral is abandoned **it cannot be re-opened or edited**.

🕒 May 18, 2025 10:12:19